



WEST OXFORDSHIRE  
DISTRICT COUNCIL

## WEST OXFORDSHIRE DISTRICT COUNCIL

Name and date of Committee	<b>CABINET – Wednesday 18th November 2020</b>
Report Number	
Subject	<b>COMMUNITY FACILITIES GRANT 2nd ROUND 2020/21</b>
Wards affected	Filkins & Broughton Poggs; Combe; Glympton; Chipping Norton; Bampton; Witney
Accountable member	Cllr Michele Mead, Cabinet Member for Health and Leisure Email: <a href="mailto:michele.mead@westoxon.gov.uk">michele.mead@westoxon.gov.uk</a>
Accountable officer	Martin Holland, Business Manager - Contracts Tel: 01993 861556 Email: <a href="mailto:martin.holland@publicagroup.uk">martin.holland@publicagroup.uk</a>
Summary/Purpose	To consider applications for grant aid from the Community Facilities Grant Scheme.
Annexes	ANNEX A – Community Facilities Grant Applications 2020/21 – Round 2
Recommendation/s	<i>a) That the Council agrees to award grants in accordance with the recommendations set out in ANNEX A.</i>
Corporate priorities	Working with communities to meet the current and future needs and aspirations of residents.
Key Decision	YES
Exempt	No
Consultees/ Consultation	None

## 1. BACKGROUND

- 1.1. This report represents the second of two rounds of funding for the Community Facilities Grant scheme.

## 2. MAIN POINTS

- 2.1. All Members are invited to submit additional information or comments in respect of any of the applications prior to or at the meeting.

## 3. FINANCIAL IMPLICATIONS

- 3.1. The proposed costs arising from this report are detailed in ANNEX A. If all the grants are approved as recommended the total financial commitment will equal **£124,894.53** and all grants can be met from the existing capital budget. ANNEX A also indicates the closing balance for the grant budget if all the proposals are accepted.
- 3.2. Detailed in the following table is the financial commitment if all applications are taken into account and the amounts recommend are approved:

Reference	Applicant	Recommended
CFG/2021/07	Filkins & Broughton Poggs Parish Council	£8,400
CFG/2021/08	Combe Village Hall & Recreation Ground	£6,647
CFG/2021/09	Glympton Village Hall	£8,212
CFG/2021/10	Chipping Norton Theatre	£12,934
CFG/2021/11	Bampton Community Archive	£48,750
CFG/2021/12	Witney Town Council	£39,951.53
<b>Total Grant Allocation</b>		<b>£124,894.53</b>

- 3.3. This grant award results in a total investment of **£471,741.98** into local schemes, with the leverage effect of the Council's grant being that for every pound grant aided **£2.78** of external or community funding is being released into the District's economy and cultural facilities infrastructure.

## 4. LEGAL IMPLICATIONS

- 4.1. None

## 5. RISK ASSESSMENT

- 5.1. The main risk to the Council is allocating funding to these projects, while the applications to the various other funding partners are unsuccessful. In mitigation the Community Facilities Grant criteria states that the grant will only be paid following successful awards from funding partners.
- 5.2. Risk to the Council will be mitigated by making payment only on satisfactory completion of key stages of the project and upon the provision of relevant invoices and certification by the applicant.

- 5.3. Should Members decide not to grant fund these projects a gap will be left within the project funding which could affect the successful draw down of external grants which ultimately could cause the project to be cancelled.

**6. EQUALITIES IMPACT (IF REQUIRED)**

- 6.1. None

**7. CLIMATE CHANGE IMPLICATIONS (IF REQUIRED)**

- 7.1. The Council will request that projects maximise opportunities for energy efficiency and consider higher building standards in the works to mitigate Climate Change impacts and reduce ongoing utility bill costs.

**8. ALTERNATIVE OPTIONS**

- 8.1. The Cabinet could choose to offer differing levels of grant aid than those proposed in ANNEX A, but within the budgets established for these purposes.

**9. BACKGROUND PAPERS**

- 9.1. None.

**ANNEX A**  
**Community Facilities Grant Applications 2020/21 – Round 2**  
**(Annual Grant Allocation £200,000 – unallocated grant balance £141,050)**

<b>Amount Requested</b>	<b>Total Scheme Cost</b>	<b>WODC Contribution</b>	<b>Rate Relief received</b>	<b>Applicant and Grant Use Additional notes and recommendations</b>																											
<b>£8,400</b>	<b>£33,762.86</b>	<b>£8,400</b> (8.4% of annual grant allocation)	<b>£3,317.76</b> (80%)	<p><b>CFG/2021/07 – Filkins &amp; Broughton Poggs Parish Council</b></p> <p><b>Improvements to changing rooms to form male, female and disabled toilets, with baby changing and three separate private changing cubicles at the Village Centre.</b></p> <p>Filkins and Broughton Poggs Parish Council have previously received funding from our capital grant schemes. The most recent being in 2000/01 for £7,000 towards the updating of the play facilities.</p> <p>The current facilities at the Village Centre are over 25 years old and are in poor condition. There are no disabled toilet facilities for visitors of the playground and swimming pool. Also the existing single communal changing room doesn't provide any personal privacy.</p> <p>The project contributes to the Council's priorities and has a good level of local support, aiming to increase usage of both the playground and the pool. It will take into account climate action with use environmentally friendly fixtures in the new toilet and changing rooms.</p> <p><i>An award will be made subject to achieving the required partnership funding.</i></p>																											
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£6,647	£26,588	£6,647 (3% of annual grant allocation)	£1064.96 (80%)	<p><b>CFG/2021/08 – Combe Village Hall &amp; Recreation Ground Car Park Renewal Project.</b></p> <p>To repair and renovate the existing carpark, which has suffered from deterioration. The project will involve levelling; expanding into a grassed section; adding new markings including 2no. marked disabled parking bays; upgrading existing lighting; installing drainage.</p> <p>To mitigate the removal of the grassed parking area a further strip of land along the border of the field will be converted into a natural meadow.</p> <p>Two parking bays at the top end of the carpark will also be reserved for the future creation of Electric Vehicle Charging points.</p> <p><i>An award will be made subject to achieving the required partnership funding.</i></p>
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West Oxfordshire District Council		£6,647	25%	
Applicant organisation	Definite	£5,000	19%	
Combe Parish Council	Definite	£5,000	19%	
Doris Field Charitable Trust	Estimated	£1,000	2%	
Viridor Credits	Estimated	£5,000	19%	
Local Businesses Sponsoring Parking Bays	Estimated	£2,000	8%	
Fund-raising Events	Estimated	£1,941	8%	
<b>TOTAL</b>		<b>£26,588</b>	<b>100%</b>	

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£8,212	£32,850	£8,212 (4% of annual grant allocation)	£1,100 (100%)	<p><b>CFG/2021/09 – Glympton Village Hall</b></p> <p><b>Roof replacement and Village Hall upgrade.</b></p> <p>The roof to the village hall needs to be replaced. Once the roof is weather tight upgrade works will also be undertaken to the Kitchen, WC, Heating, and Lighting.</p> <p>The roof has started to leak in several places with tiles falling off and holes appearing. The roof leaks have caused damage to the roof structure.</p> <p>Damp proofing will be added to the WC and both the Kitchen and WC will be upgraded.</p> <p>The heating is not currently working and will be replaced along with an update to the hall lighting.</p> <p><i>An award will be made subject to achieving the required partnership funding.</i></p>																							
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£12,934	£51,735	£12,934 (6.5% of annual grant allocation)	£10,332 (100%)	<p><b>CFG/2021/10 – Chipping Norton Theatre</b></p> <p><b>Lighting &amp; Sound Upgrade.</b></p> <p>Purchase of a professional lighting desk which will enable the technical team to more efficiently support a wider range of incoming work and enhance the technical creativity of their own productions. The desk will also support a move to the use of environmentally friendly LED lighting.</p> <p>The auditorium is the heart of the theatre, it is where the audience experience the work and the quality of that experience is critical to the growing success of the performances and theatre recommendations. The current lighting controls are not keeping up with this ambition. A suitable professional Digital Lighting Control Desk has been identified as the next step for improvement.</p> <p>Installing modern energy efficient LED lighting and dimmers will also enhance the audience experience and reduce energy costs. An energy audit undertaken by the Carbon Trust has identified that the theatre could potentially reduce their energy bills by £640/year (75%) with this lighting upgrade.</p> <p>As part of the upgrade project a WiFi hearing loop will also be installed to allow those with hearing impairment to further enjoy the theatre experience.</p> <p><i>An award will be made subject to achieving the required partnership funding.</i></p>																			
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£48,750	£195,000	£48,750 (24% of annual grant allocation)	N/A	<p><b>CFG/2021/11 – Bampton Community Archive</b></p> <p><b>Completion of Phase 2 of the restoration of ‘The Old Grammar School’</b></p> <p>The project entails restoring the upper floor of the building and re-instating the staircase. Once complete the archive will move to this location and will be set up in a new exhibition room.</p> <p>Downstairs the archive shop will be extended in the space created by moving the archive and exhibitions upstairs and a new kitchen, WC, and accessible WC will be installed alongside the library.</p> <p>An accessible chairlift will be added to the new staircase making both floors of the building accessible.</p> <p>This project will be the final phase of works and will lead to the grade II listed building being completely restored and its use as a community asset assured.</p>																			
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£32,951.53	£131,806.12	£32,951.53 (33 % of annual grant allocation)	N/A	<p><b>CFG/2021/12 – Witney Town Council</b></p> <p><b>Installation of professional audio/ lighting equipment and retractable seating in the Corn Exchange.</b></p> <p>Witney Town Council has previously received funding from our capital grant schemes. The most recent being in 2014/15 for £45,000 towards the splash park and play equipment at the Leys.</p> <p>The project forms phase 2 of the Town Councils long term plans to refurbish the Corn Exchange. The project involves installation of 196 seats, alongside professional audio and lighting equipment, which will enable and facilitate engagement with amateur and professional groups and performers. The seating selected is retractable in order to allow for the space to be clear for the provision of dances, weddings and banquets, ensuring the facility is a multipurpose community centre.</p> <p>The project contributes to the Council's priorities and has a good level of local support and aims to increase the performing arts offer in the town.</p> <p><i>An award will be made subject to achieving the required partnership funding.</i></p>																			
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Grant balance unallocated: **£16,155.47**