

# PRIVATE HIRE OPERATOR

Local Government Miscellaneous Provisions Act 1976



WEST OXFORDSHIRE  
DISTRICT COUNCIL

## APPLICATION FOR A PRIVATE HIRE OPERATOR'S LICENCE

Please tick appropriate box

**NEW**  **1 YEAR**   
**RENEWAL**  **5 YEARS**

### APPLICANT DETAILS (INDIVIDUAL)

Full Name			
Address			
Home Tel. No.		Mobile. No.	
Email Address			

### DETAILS OF OPERATING BASE(S)

Trading name	
Address(es)	
Telephone Number(s)	

### OTHER DETAILS

Number of licensed Private Hire Vehicles	
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### OPERATOR DETAILS

1. Has any Private Hire Operator's Licence held by you been revoked or suspended or has any Licensing Authority refused to grant or renew a Licence?				YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
If YES, state details:							
Licensing Authority				Date			
2. Have you, or any Company of which you are or have been a Director or Secretary, been convicted of an offence or are there any proceedings and enquiries pending?				YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
If YES, please complete as appropriate :							
Date	Court	Offence	Sentence				
3. Are you:							
(a) the sole proprietor? If YES, go to the DECLARATION section of this form				YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
(b) operating in partnership? If YES, complete Part A of the PARTNERSHIP/LIMITED COMPANY section at the end of this form.				YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

(c) operating the business as a Limited Company? If YES, complete Part B of the PARTNERSHIP/LIMITED COMPANY section at the end of this form.

YES  NO

## DECLARATION

**CAUTION : YOU ARE WARNED THAT MAKING AN UNTRUE STATEMENT FOR THE PURPOSES OF OBTAINING A PRIVATE HIRE OPERATOR'S LICENCE IS AN OFFENCE.**

I, the undersigned hereby apply for a Private Hire Operator's Licence to operate Private Hire Vehicles within the West Oxfordshire District Council's area and declare that my answers to all the questions on this form and all particulars entered on the form are true and that I have not withheld any relevant information.

I also agree to be bound by the Council's Policy, legislation, guidance and byelaws

I agree that I have read and understood the Council's Hackney Carriage and Private Hire Policy   
(please tick box)

**This application must be signed by the applicant personally or, in the case of a Company, by a Director or other duly authorised agent of the Company, or in the case of a partnership, each individual partner**

Signed:

Dated:

Signed:

Dated:

## NOTES

**This application will not be considered unless accompanied by the following:-**

- the fee
- **DBS Certificate (if applicable) (must be less than 1 month old at date of application)**
- **Tax Check Code (<https://www.gov.uk/guidance/changes-for-taxi-private-hire-or-scrap-metal-licence-applications-from-april-2022>)**

**Your completed application form, fee and supporting documentation should be returned to:**

Environmental and Regulatory Services  
West Oxfordshire District Council  
Town Centre Shop  
3 Welch Way  
Witney  
Oxon  
OX28 6JH

## Data Protection Statement

We will only use your personal information gathered for the specific purposes of your application. We will not give information about you to anyone else or use information about you for any other purpose, unless the law allows us to. Further privacy information can be found on our website.

For further information please visit our website [www.westoxon.gov.uk](http://www.westoxon.gov.uk)

**PARTNERSHIP/LIMITED COMPANY****A. PARTNERSHIP – complete information below for all partners – if more than one please photocopy this sheet.**

<b>Partner</b>	Name				
	Address				
	Has any Private Hire Operator's Licence held by this person been revoked or suspended or has any Licensing Authority refused to grant or renew a Licence? If YES state			YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Licensing Authority		Date		
	Has this person, or any Company of which he/she is/has been a Director or Secretary, been convicted of an offence? If YES state			YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Date	Court	Offence	Sentence	

**B. LIMITED COMPANY - complete information below for all Directors and Company Secretaries - if more than one please photocopy this sheet.**

Name of Registered Company					
Address of Registered Company					
<b>Director</b>	Name				
	Address				
	Has any Private Hire Operator's Licence held by this person been revoked or suspended or has any Licensing Authority refused to grant or renew a Licence? If YES state			YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Licensing Authority		Date		
	Has this person, or any Company of which he/she is/has been a Director or Secretary, been convicted of an offence? If YES state			YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Date	Court	Offence	Sentence	
<b>Company Secretary</b>	Name				
	Address				
	Has any Private Hire Operator's Licence held by this person been revoked or suspended or has any Licensing Authority refused to grant or renew a Licence? If YES state			YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Licensing Authority		Date		
	Has this person, or any Company of which he/she is/has been a Director or Secretary, been convicted of an offence? If YES state			YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Date	Court	Offence	Sentence	